

HR Advisor Job Advert

Rare opportunity to work with one of the UK's top HR practices.

We are looking for someone who is smart and switched on.

Someone who understands that HR is nothing without business, but a business may be nothing without HR.

Someone who already understands how to apply legal theory to the realities of micro and small businesses.

Someone who pays attention to the details and always follows through.

If this is you, then you will love this role.

You will be working in our Borehamwood office, from where you will be working as an integral part of our Advisory team providing highly professional, very practical support to our clients across the UK.

The right candidate will be:

- Very familiar with UK employment legislation
- Keen to provide outstanding customer support to ultra-busy business owners
- Highly IT literate, able to work with Microsoft Office, a CRM system and a wide variety of peripheral systems

You will have some experience in an HR environment and a significant amount of customer service experience from which you can draw.

We are looking for someone who can be developed, has a passion for learning and quickly grasps the application of that learning. Your attitude to life is really important to us and your past experiences are the best indication we will have as to your future performance, so be prepared to dig deep and demonstrate why you should be given this amazing opportunity.

You will get first class training and you will learn things you didn't even know you needed to learn. This opportunity will set your career up for life.

Your first chance to show us what you're made of will be how you respond and apply. If instant rejection is what you are after, then just send us your CV. If not....

Write us an email (or send us a letter or video) telling us exactly why you'd be the best addition to this multi award winning team.